

**WEST VIRGINIA MILITARY AUTHORITY
1703 COONSKIN DRIVE
CHARLESTON, WV 25311-1085
POSITION VACANCY ANNOUNCEMENT
ANNOUNCEMENT NUMBER: ML170401**

OPENING DATE: January 6, 2026 **CLOSING DATE:** January 15, 2026

LOCATION: West Virginia Military Authority, 1707 Coonskin Dr. Charleston, WV 25311.

JOB TITLE: MA Environmental Specialist 2 (Regional Environmental Compliance

Manager) **SALARY RANGE:** \$44,304 - \$65,808

How to Apply: Anyone interested in applying for this position must submit a **completed WV Military Authority Application for Employment and personal résumé** to the WV Military Authority, ATTN: Human Resources Manager, 1703 Coonskin Drive, Charleston, WV 25311-1025 or email to **ng.wv.wvarng.list.ma-hro@army.mil** on or before the closing date.

Blank applications may be obtained from the West Virginia Military Authority web site:

<http://www.wv.ngb.army.mil/jobs/staffing/Vacancy%20Announcements/MA.html>

NATURE AND SCOPE OF WORK

Under general supervision of the EPD Compliance Branch Chief, the incumbent performs advanced professional environmental compliance tasks at assigned WV Army National Guard (WVARNG) facilities, programs, units, activities and operations in a region within the State of West Virginia. Responsibility is held for ensuring assigned locations and activities comply with applicable Federal, State and local environmental protection laws, regulations and policies. Major compliance areas include Clean Air Act; Clean Water Act; Oil Pollution Act; Resource Conservation and Recovery Act; Community Right to Know Act; Toxic Substances Control Act; National Environmental Policy Act (NEPA); Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) (Superfund); WV Aboveground Storage Tank Act; WV Groundwater Protection Act; WV Hazardous Waste Program; WV National Pollution Discharge Elimination System (NPDES) Program, among others.

Incumbent may also be assigned as the Camp Dawson Environmental Compliance Manager and may be assigned to assist other staff with Camp Dawson unique programs such as: the Army Training Site Geographical Information System (GIS) Program; the WVARNG Integrated Natural Resources Management Plan (INRMP); WVARNG Integrated Pest Management Plan, various stewardship tasks, scientific data collection, data entry and report writing.

Incumbent must possess a WV Driver's License and reliable transportation. Travel throughout the state to WVARNG facilities is required. Occasional overnight in-state and out-of-state travel is also required. The Agency may furnish a government owned vehicle for work-related travel, dependent on availability. The incumbent may be required to perform some work travel using a rental or personally owned vehicle with the Agency reimbursing expenses in accordance with established policies.

Outdoor physical activity requirements may include, but are not limited to: collecting water and/or soil samples for lab analysis; hazardous and non-hazardous waste sampling; hazardous material and waste management; GPS data collection, and visiting Agency facility construction project sites to evaluate compliance, among others. Must be able to move by foot in steep,

rugged and forested terrain in all types of weather. Some tasks require wearing of protective clothing and equipment according to the hazards present. Work may be required at sites where the soil, surface water, groundwater, and/or air may be contaminated, necessitating use of personal judgement regarding personal exposure to contaminants and appropriate personal protective equipment. Operation of power equipment and tools may be required in some programs, such as spill containment and cleanup; waste container management, waste sampling from underground tanks, among others.

Work is performed with reasonable independence and is generally supervised for quality and efficiency. A typical workweek consists of five days, eight (8) hours per day. Employee may be required to work adjusted schedule according to Agency needs and requirements.

Performs other work as assigned.

ILLUSTRATIVE EXAMPLES OF WORK

Monitors agency facility construction sites, training areas, maintenance and repair projects, and other activities for environmental compliance in accordance with applicable laws, regulations and policies.

Monitors permitted outfalls and discharges to streams and bodies of water for compliance with established permit standards and limitations.

Conducts technical assistance visits to visiting and stationed units, activities, Training Site Departments on and around Camp Dawson and assigned regional facilities to conduct environmental training, such as environmental awareness and stewardship, EMS awareness, spill response, permit conditions and responsibilities, among others.

Conducts environmental performance assessments of assigned regional facilities, activities, Training Site Departments on and around Camp Dawson and visiting and stationed units to assess environmental compliance with established standards of performance under the National Guard Bureau's Environmental Performance Assessment System (EPAS) program.

Coordinates with the Compliance Manager, Division Director or other environmental staff in the preparation of compliance reports, NEPA documents, discharge monitoring reports (DMRs), equipment operating reports, among others; may be responsible for proofreading technical documents and documenting activities using still camera, video camera and GPS.

Responds to written and telephone inquiries concerning environmental compliance programs at assigned regional facilities and Camp Dawson.

Compiles data and prepares reports in various environmental databases, such as Environmental Quality (AEDB-EQ), Compliance Clean-up (CC), Status Tool for the Environmental Program (STEP), Installation Status Report (ISR), Environmental Management Information System (EMIS), Web-based Compliance Assessment and Sustainment System (WEBCASS), Web Application System for Turn-in Execution (WASTE) and other systems in order to report to higher HQs.

Interprets environmental compliance regulations, policies and procedures to military personnel, co-workers, engineers, contractors and other personnel; provides guidance to contractors on environmental compliance requirements.

Participates in meetings with local public officials, Federal and State environmental officials, private environmental groups and the public related to environmental compliance and environmental programs in general.

REQUIRED KNOWLEDGE, SKILLS and ABILITIES

- Knowledge of applicable Federal and State environmental protection laws, regulations and ordinances;
- Knowledge of International Organization for Standardization (ISO) 14001 environmental management system implementation and conformance.
- Knowledge of the biological, chemical, natural and physical sciences relating to environmental resources management;
- Knowledge of the practices and techniques of environmental compliance data collection and analysis;
- Knowledge of the equipment and techniques used in environmental media sampling and personal protection;
- Knowledge of environmental resources data reports and reporting systems;
- Ability to conduct environmental compliance inspections of facilities, training areas, construction sites and maintenance and repair projects;
- Ability to effectively collect and analyze biological and chemical data;
- Ability to properly interpret environmental management for a variety of audiences;
- Ability to interact effectively with military personnel, public officials, environmental groups and the general public.

MINIMUM QUALIFICATIONS

EDUCATION: Bachelor's degree from an accredited four-year college or university in biology, chemistry, ecology, natural sciences, physical sciences, environmental sciences or field related to environment resources management.

EXPERIENCE: Four (4) years of full-time or equivalent part-time paid experience in environmental resources management, environmental protection or the acquisition, preservation, protection and enhancement of environmental/natural resources.

SUBSTITUTION: Master's degree from an accredited four-year college or university in the above areas may substitute for one year of the required experience.

SPECIAL REQUIREMENTS

1. Position is contingent upon receipt of continued Department of Defense funding.
2. Position requires ability to be granted a Secret – National Agency Check security clearance.
3. This position falls under the West Virginia Public Retirement System (PERS).

4. CONSIDERATION WILL BE GIVEN TO ALL QUALIFIED APPLICANTS WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, POLITICS, AGE, MEMBERSHIP OR NON-MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.
5. STATE POSITIONS ANNOUNCED BY THE ADJUTANT GENERAL ARE **AT-WILL EMPLOYMENT POSITIONS**. THE TERM **AT-WILL** MEANS THE EMPLOYEE MAY BE TERMINATED AT ANY TIME WITHOUT CAUSE.