

| MONTHLY REQUESTS / STATEWIDE CONTRACT REQUESTS / ONE-TIME PURCHASES |                                  |                       |                                            |                     |
|---------------------------------------------------------------------|----------------------------------|-----------------------|--------------------------------------------|---------------------|
| To Be Completed By:                                                 | Vendor                           | ADO or APO?           | Contract Description                       | Contract Reference  |
| MCAN & MCAS DFAC                                                    | Gordon Food Services Inc         | ADO weekly            | Food for DFAC                              | AMA ADJ27*02        |
| MJCP Logistics                                                      | Blackstone Consulting-Ramsey BCI | ADO monthly           | Meals                                      | AMA ADJ26*01        |
| MJCP Logistics                                                      | CDEC/Liberty Lounge              | ADO monthly           | Bagged Meals                               | AMA ADJ25*02, CO 1  |
| MCAS Logistics                                                      | Montgomery General Hospital      | ADO monthly           | Medical Services                           | CMA ADJ25*04, CO 1  |
| MCAN Logistics                                                      | Preston Memorial Hospital        | ADO monthly           | Medical Services                           | AMA ADJ25*05, CO 2  |
| MJCP Logistics                                                      | Preston Memorial Hospital        | ADO monthly           | Medical Services                           | AMA ADJ27*01        |
| MJCP Logistics                                                      | Camp Dawson Event Center         | ADO monthly           | Laundry                                    | AMA ADJ24*14, CO 2  |
| MCAN Logistics                                                      | Camp Dawson Event Center         | ADO monthly           | Laundry                                    | AMA ADJ24*15, CO 2  |
| MCAS Logistics                                                      | City of Montgomery               | ADO monthly           | Trash                                      | AMA ADJ25*09, CO 1  |
| Logistics - ALL Programs                                            | Central Poly Bag Corp            | ADO needed            | Trash Bags                                 | CANLINER26          |
| Logistics - ALL Programs                                            | Liberty Distributors - SANPAP    | ADO needed            | Toilet Paper/Paper Towels                  | SANPAP23, CO 3      |
| Logistics - ALL Programs                                            | Liberty Distributors - HOUSE     | ADO needed            | Cleaning Supplies                          | HOUSE26             |
| Logistics - ALL Programs                                            | WVARF                            | ADO needed            | Cleaning Supplies/Services                 | WVARF23, CO 9       |
| Logistics - ALL Programs                                            | Fastenal                         | ADO needed            | Maintenance Supplies                       | MRO25, CO2          |
| Logistics - ALL Programs                                            | Lowe's                           | ADO needed            | Building Maintenance Supplies              | BLDSUPPLY22         |
| Logistics - ALL Programs                                            | Sherwin Williams                 | ADO needed            | Paint and Supplies                         | PAINT23, CO 3       |
| Logistics - ALL Programs                                            | WV Electric Supply Co            | ADO needed            | Light Bulbs                                | LIGHT23, CO 3       |
| Logistics - ALL Programs                                            | East Penn Manufacturing          | ADO needed            | Batteries                                  | AEBATTERY25, CO 1   |
| Logistics - ALL Programs                                            | NAPA                             | ADO needed            | Auto Parts                                 | MVAPRTS25           |
| Logistics - ALL Programs                                            | McKesson                         | ADO needed            | Pharmacy & Hygiene Supplies                | AMA ADJ25*07, CO 6  |
| Logistics - ALL Programs                                            | Bob Barker                       | ADO needed            | Dress Boots & Uniforms                     | AMA ADJ24*03, CO 6  |
| Logistics - ALL Programs                                            | Bob Barker                       | ADO needed            | PT & Casual Uniforms                       | AMA ADJ24*05, CO 7  |
| Logistics - ALL Programs                                            | Seneca Designs                   | ADO needed            | Uniforms                                   | AMA ADJ24*04, CO 3  |
| Logistics - ALL Programs                                            | Howard Shoes                     | ADO needed            | Athletic Shoes                             | AMA ADJ24*07, CO 2  |
| Logistics - ALL Programs                                            | BSN Sports                       | ADO needed            | Athletic Shoes                             | AMA ADJ24*08, CO 2  |
| Logistics - ALL Programs                                            | Keyport Army Navy & Gall's       | ADO needed            | Cadre Boots                                | AMA ADJ25*003 & 004 |
| Logistics - ALL Programs                                            | Enterprise Rentals               | ADO needed            | Truck/Car/Van Rentals                      | CRENTAL25A, B, CO 3 |
| Logistics - ALL Programs                                            | Sunbelt Rentals                  | ADO needed            | Equipment Rentals                          | RENTAL26A           |
| Logistics - ALL Programs                                            | United Rentals                   | ADO needed            | Equipment Rentals                          | RENTAL26B           |
| Logistics - ALL Programs                                            | Herc Rentals                     | ADO needed            | Equipment Rentals                          | RENTAL26C           |
| Logistics - ALL Programs                                            | Crayon Software Experts          | ADO needed            | Microsoft Licenses & Software              | LAR24               |
| Procurement                                                         | Crook Brothers                   | APO weekly            | Milk                                       | N/A                 |
| Procurement                                                         | United Dairy                     | APO weekly            | Milk                                       | N/A                 |
| Procurement                                                         | Any Other Off-Contract Vendors   | APO needed over \$100 | Supplies & Maint. Off-Contract             | N/A                 |
| Procurement                                                         | Advertising                      | APO needed            | Advertising, Outreach, Recruitment         | EXEMPT              |
| Procurement                                                         | Educational Courses              | WV-48, MOU, & ACT     | Classes for Cadets                         | N/A                 |
| Procurement                                                         | Educational Supplies             | APO needed            | Class, Graduation, PT Supplies, Activities | N/A                 |
| Procurement                                                         | Security                         | APO needed            | CCTV Cameras                               | EXEMPT              |
| Procurement                                                         | Idemia                           | ADO monthly           | Fingerprinting                             | FNGPRNT22           |
| Procurement                                                         | Stationers                       | ADO needed            | Office Supplies & Desktop Printers         | OFFICE23            |
| Procurement                                                         | Exterm Tek Pest Control          | ADO yearly            | Pest Control                               | PESTCTRL26          |
| Procurement                                                         | FP Mailing                       | APO needed            | Postage for Meter                          | N/A                 |
| Procurement                                                         | Pitney Bowes                     | ADO needed            | New mailing machines                       | MAILMCHN26          |
| Procurement                                                         | Francotyp Postalia/Komax         | ACT yearly            | Postage Meter/Mailing Machine              | DIGCOP22            |
| Procurement                                                         | Canon USA                        | ADO/APO monthly       | Copiers                                    | DIGCOP25            |
| Procurement                                                         | Amazon                           | APO needed            | Miscellaneous - Bids over \$5k             | AMAZON20            |
| Procurement                                                         | WV Military Support Services     | APO needed            | PX/Supply Room - Cadet Gear                | INTERNAL RESOURCE   |
| Procurement                                                         | WV Correctional Industries       | APO needed            | Printing, Clothing, Furniture, Signs       | INTERNAL RESOURCE   |
| Procurement                                                         | WVU Shirley M. Kimble            | APO needed            | Heartsaver, CPR                            | INTERNAL RESOURCE   |

|                       |                               |                  |                                          |                 |
|-----------------------|-------------------------------|------------------|------------------------------------------|-----------------|
| Utility - Finance     | AEP                           | NO PO            | Electric                                 | EXEMPT          |
| Utility - Finance     | WV American Water             | NO PO            | Water                                    | EXEMPT          |
| Utility - Finance     | City of Montgomery Sanitation | NO PO            | Sanitary Waste                           | EXEMPT          |
| Utility - Finance     | Optimum                       | NO PO            | Internet                                 | EXEMPT          |
| Utility - Finance     | Southern Public               | NO PO            | Gas                                      | EXEMPT          |
| Utility - Finance     | Frontier                      | NO PO            | Telephone Service                        | CENTREX23       |
| Utility - Finance     | Lumos Networks                | NO PO            | VoIP Desktop Phones                      | VOIP19, CO 5    |
| Utility - Finance     | AT&T                          | NO PO            | Service-Phones & Accessories need an ADO | CPHONE20A, CO 4 |
| Utility - Finance     | TouchTone Communications      | NO PO            | Long Distance, Fax Service               | LDPHONE22, CO 3 |
| Utility - Finance     | WV Interactive                | ADO needed       | Website Management                       | EPORTAL19EE     |
| Utility - Finance     | USPS                          | NO PO            | Postage                                  | EXEMPT          |
| Travel - Finance      | Travel/Expense Accounts       | NO PO            | Travel                                   | EXEMPT          |
| Hospitality - Finance | Hospitality/Food              | NO PO - TMO Form | Food/Beverages/Travel                    | EXEMPT          |